

# CONSTITUTION

of the

## FACULTY ASSOCIATION OF LOYOLA COLLEGE

### ARTICLE I      Name

The name of this association will be:

" The FACULTY ASSOCIATION OF LOYOLA COLLEGE".

### ARTICLE II      Purpose

To promote the interests and the welfare of the members of the teaching staff by facilitating communication between the teaching staff and the administration and other bodies, and by cooperating with similar associations of teachers in other universities and colleges.

### ARTICLE III      Membership

1. Full Membership: all members of the teaching staff who are considered to be regular, full-time (as defined in the Manual) members of the teaching staff of Loyola College shall be eligible for full membership in the Association.
2. Associate Membership: any member who teaches part-time or is a visiting teacher is eligible to associate membership in the Association.
3. Honorary Membership: individuals of academic notice and officers of the administration may qualify for honorary membership only in the Association.
4. Anyone who does not fall into any of the above categories may submit his case in writing to the secretary for consideration by the Executive Committee.
5. Associate members may participate in the deliberations and the social activities of the Association.  
Honorary members may participate only in the social activities of the Association.

### ARTICLE IV      Meetings and Voting

1. There shall be two (2) regular meetings in each of the two semesters. The first shall be held before October 15. The last meeting shall be the annual meeting and shall be held in the two weeks preceding the end of lectures.
2. Special meetings shall be called whenever and at whatever place the Executive Committee shall determine. And also whenever ten per cent (10%) of the full members shall make application in writing to the President, stating the purpose of the meeting, as well as the time and the place of such meeting.



ARTICLE IV Meetings and Voting (continued)

3. Notice of a meeting shall state clearly the time and the place of such meeting, shall be signed by the secretary, and shall be delivered to each member not less than seven (7) nor more than fourteen (14) days before the meeting.
4. One-third (1/3) of the full members shall constitute a quorum.
5. A simple majority (i.e. one more than half) of votes cast, a quorum being present, shall carry a motion.
6. Voting by proxy shall not be permitted.
7. Only full members may vote.

ARTICLE V Officers

1. The regular officers of the Association shall consist of:
  - a President,
  - a vice-President,
  - a Secretary and
  - a Treasurer.
2. The officers shall be elected for one (1) year, assuming office at the adjournment of the meeting at which they have been elected and shall continue in office until their successors are elected.
3. Elections shall be held at the annual meeting.
4. The officers shall perform the duties ordinarily pertaining to their respective offices.
5. At the annual elections, nominations from the floor can be made before the balloting.

ARTICLE VI Executive Committee

1. The Executive Committee shall consist of the officers described in Article V section 1.
2. The Executive Committee shall have full power to administer the affairs of the Association, including the appropriation of its funds, in accordance with the policies and the purposes of the Association, and will be expected to inform the membership of its actions at the next meeting.

ARTICLE VII Finance

1. Membership dues shall be proposed by the Executive Committee for approval at the annual meeting.
2. When necessary, the Executive Committee may recommend voting for assessment.

#### ARTICLE VIII      Fiscal Year

The Fiscal Year of the Association shall be the period beginning on May 1 and ending on April 30.

#### ARTICLE IX        Amendments

1. Amendments to the constitution may be made at the annual meeting and at special meetings called in accordance with Article IV section 2.
2. Any proposed amendments to the constitution must be submitted in writing to the Executive Committee which must then distribute it among the membership.
3. Two-thirds (2/3) of the votes cast shall secure adoption of the amendment.

#### ARTICLE X        By-laws

1. The Executive Committee or full members of the Association may submit to a general meeting for approval such by-laws as may be deemed necessary for the furtherance of the aims of the Association.
2. A simple majority (i.e. one more than half ) of votes cast shall secure adoption of a by-law or changes therein.

April 1962